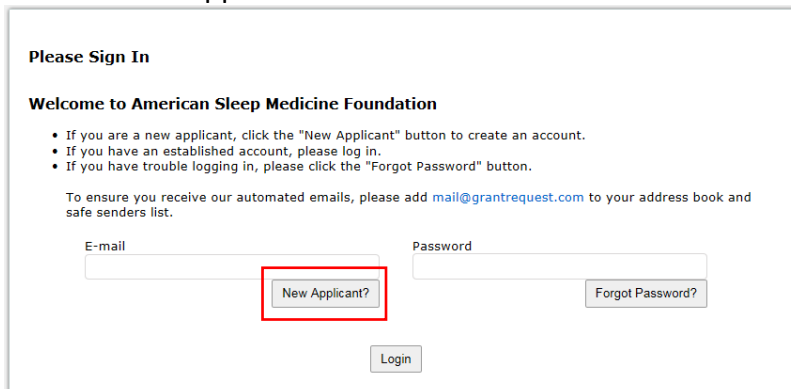


# AASM Foundation Grant Request Account Access Guide

## Setting up an account

### 1. Click New Applicant.



**Please Sign In**

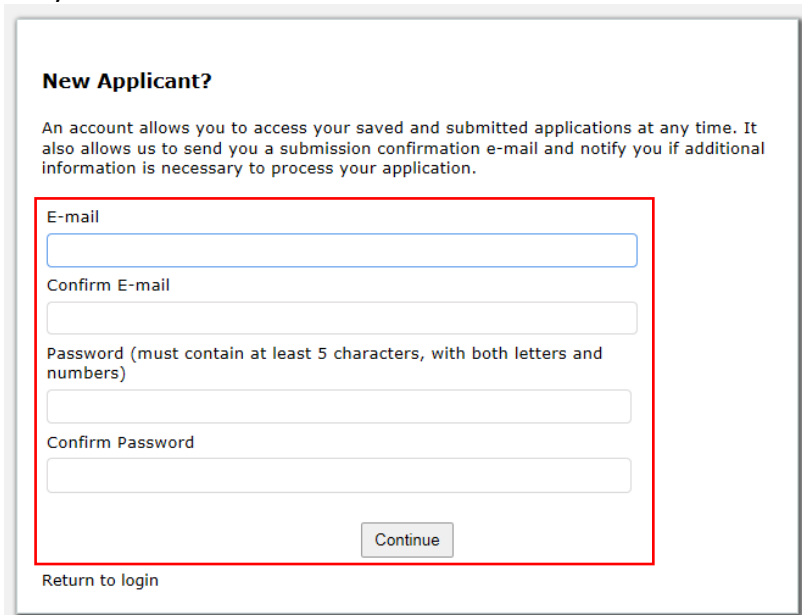
**Welcome to American Sleep Medicine Foundation**

- If you are a new applicant, click the "New Applicant" button to create an account.
- If you have an established account, please log in.
- If you have trouble logging in, please click the "Forgot Password" button.

To ensure you receive our automated emails, please add [mail@grantrequest.com](mailto:mail@grantrequest.com) to your address book and safe senders list.

E-mail  Password

### 2. Complete the New Applicant form by entering an email address and setting a password for your account. Click Continue.



**New Applicant?**

An account allows you to access your saved and submitted applications at any time. It also allows us to send you a submission confirmation e-mail and notify you if additional information is necessary to process your application.

E-mail

Confirm E-mail

Password (must contain at least 5 characters, with both letters and numbers)

Confirm Password

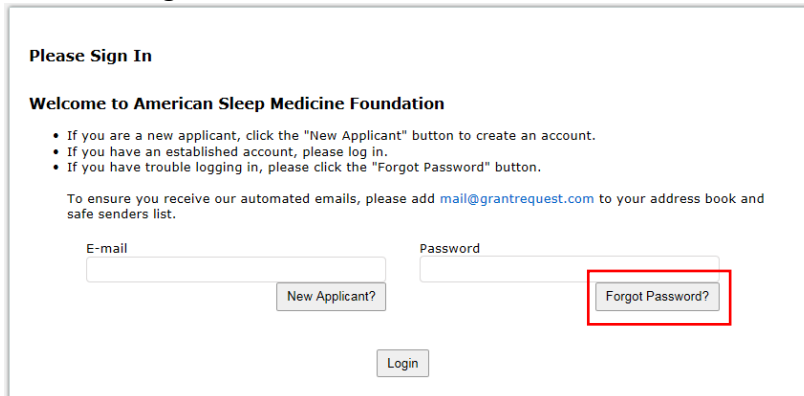
[Return to login](#)

### 3. After completing the New Applicant form, you will receive a confirmation email from the AASM Foundation ([mail@grantapplication.com](mailto:mail@grantapplication.com)) with a link to log into your account.

# AASM Foundation Grant Request Account Access Guide

## Retrieving a password for an established account

1. Click Forgot Password.



**Please Sign In**

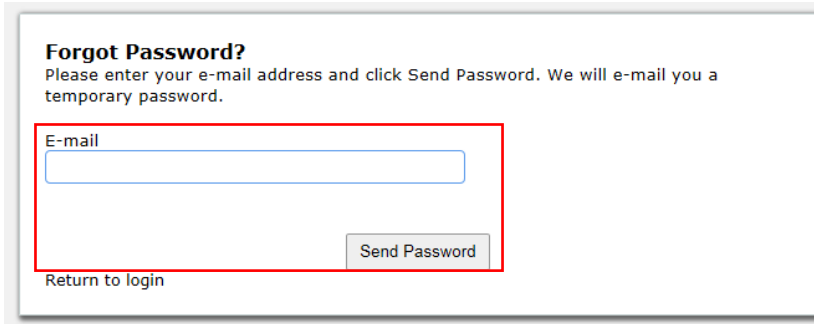
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To ensure you receive our automated emails, please add [mail@grantrequest.com](mailto:mail@grantrequest.com) to your address book and safe senders list.

E-mail  Password

2. Enter the email address associated with your established account and click Send Password.



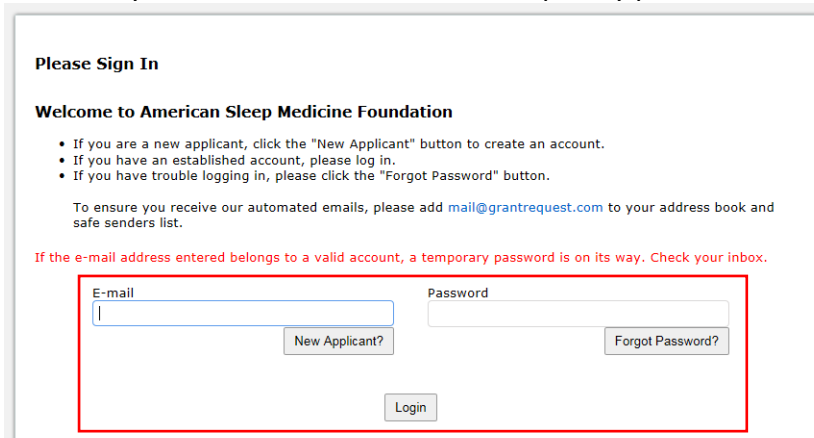
**Forgot Password?**

Please enter your e-mail address and click Send Password. We will e-mail you a temporary password.

E-mail

[Return to login](#)

3. You will receive a confirmation email from the AASM Foundation ([mail@grantapplication.com](mailto:mail@grantapplication.com)) with a temporary password and link to log into your account.
4. Enter your email address and the temporary password. Click Login.



**Please Sign In**

**Welcome to American Sleep Medicine Foundation**

- If you are a new applicant, click the "New Applicant" button to create an account.
- If you have an established account, please log in.
- If you have trouble logging in, please click the "Forgot Password" button.

To ensure you receive our automated emails, please add [mail@grantrequest.com](mailto:mail@grantrequest.com) to your address book and safe senders list.

If the e-mail address entered belongs to a valid account, a temporary password is on its way. Check your inbox.

E-mail  Password

## AASM Foundation Grant Request Account Access Guide

5. After logging in with the temporary password, you will be prompted to change your password. Enter the temporary password in the Current Password field and enter your new password in the Password and Confirm Password fields. Click Update.

**Change Password**

You will need to change your password to continue.

Current Password

Password (must contain at least 5 characters, with both letters and numbers)

Confirm Password

Update

*For questions related to accessing AASM Foundation Grant Request,  
contact [foundation@aasm.org](mailto:foundation@aasm.org)*